

PG ABSENTEE from FKM PG Progress Presentation (Colloquium) &, @ FKM Progress Report

Person In Charge

YES

With a show
cause letter

NO

SV, PG
Student &
JPSF
Committee

- SV(s) need to arrange special session in **W17** for PG student(s) to present their progress with the panels (*please refer to Proses Flow for FKM PG Progress Presentation (Colloquium) & FKM PG Progress Report in W15-W16*)
- SV(s) need to inform JPSF (Pn. Suhaida) the schedule of PG student(s) presentation & submit the results at the end of the session to JPSF (Pn. Suhaida)

Present @, & Submit?

NO

YES

JPSF
Committee

- JPSF will conduct a special session for BOE to endorse the results of FKM PG Presentation, FKM Progress Report & Progress Report via IPSONline
- Submit the BOE report to IPS on **W18 – W19**

First Time:

A warning letter will be given to PG student(s) and their respective SV(s) on the negligence of FKM PG Progress Presentation (Colloquium) &, @ Submission of FKM Progress Report – Endorsement result of PG student via IPSONline by Dean/V. Dean of Research & PG through FKM Faculty Council will be **UNSATISFACTORY/ TM (@ <40%)**.

Second Time (Consecutively):

A warning letter will be given to PG student(s) and their respective SV(s) on the negligence of FKM PG Progress Presentation (Colloquium) &, @ Submission of FKM Progress Report – Endorsement result of PG student via IPSONline by Dean/V. Dean of Research & PG through FKM Faculty Council will be **UNSATISFACTORY/ TM (@ < 40%)**. This may result the termination of the study for the respective PG student(s) by IPS (*please refer to IPS Guideline Section 19 (19.2)*)

END